



MINUTES - MEETING OF THE AEG FOUNDATION BOARD OF DIRECTORS

**Teleconference
6 PM EDT (3 PM PDT), Wednesday February 3, 2016
Action items in RED**

1. Call to Order and WelcomePresident Doyle
 - a. Meeting called to order at 6:03 pm EST by President Doyle.
2. Roll Call to Establish Quorum..... Secretary Gill-Shaler
 - a. Attending: President Doyle, Secretary Gill-Shaler, Director Higgins, Director Flanigan, Director Luce, Director Tepel, Director West, Executive Director Bryan, and Chair Peck. Chair Peck left after his report was presented.
 - b. Not attending: Treasurer Cato and Director Chase.
3. Agenda Additions or Changes and/or Orders of the Day (Action).....President Doyle
 - a. There were no changes to the Agenda.
4. Secretary's Report Secretary Gill-Shaler
 - a. Approval of Meeting Minutes of January 6, 2016 (Action)

Motion: To approve the minutes of the January 6 meeting; seconded; approved unanimously.
 - b. Secretary's action on signing documents. Secretary Gill-Shaler has received the stamp for use in signing documents.
5. President's Report.....President Doyle
 - a. Discussion setting up the recurring donations to AEGF. Action item: **President Doyle will ask our Webmaster to set up a recurring donations option on the existing donations page.**

- b. Marketing Committee Director West, Director Luce, and Past President Fenster will serve on this committee. Some donations have been delayed in coming to the Foundation, as many donors are under the impression that if they send their donations to AEG, that the money automatically goes to AEGF. We need to produce a NEW BROCHURE, which 1) Describes what AEGF does; 2) Highlights the differences between AEG and AEG Foundation; and 3) Highlights how to donate, both online and by snail mail. **Action item: Director West, Director Luce, and Past President Fenster will set up a conference call to discuss ideas for the new brochure, and will invite President Doyle to enter into the discussion.** (See also 13a in these minutes)
- c. Donors' Lists: These are grouped by Funds, and by level of donation, in ranges of amounts. Designated acknowledgers for each fund have written thank you notes to donors.
- d. President Doyle is currently negotiating Executive Director Bryan's contract for 2016. Director Tepel has offered to assist in reviewing Executive Director Bryan's new contract.
- e. President Doyle formed a Scholarship Committee, with Director Higgins as Chair and Director Flanigan as committee member. **Action item: The committee will review the application process and clarify procedures for the 2017 scholarship year.**
- f. Discussion: Professors need to be informed of the need for a recommendation ahead of time; Executive Director Bryan only sends through applications that are complete and timely.

6. Treasurer's Report Treasurer Cato

- a. Treasurer's report is attached.

7. Executive Director's Report Executive Director Bryan

- a. Executive Director's report is attached.

COMMITTEE REPORTS Committee Chairs

8. Communications Report President Doyle

- a. Communications Committee report is attached.

9. Development Committee Report Treasurer Cato

- a. Development Committee Report is attached.

10. Donor Acknowledgement Committee Executive Director Bryan
a. Acknowledgements are up to date.

11. Finance Committee Chair Peck
a. Finance Committee Report is attached.

Motion: To replace Frank Kresse with Director Robert E. Tepel on the Fidelity account, with limited trading authority; seconded; approved unanimously.

12. Geoscience Internet Library Committee Report..... Executive Director Bryan
a. Executive Director Bryan will email President Doyle with suggestions as to how to proceed with the GLAT.

13. Marketing Committee Director West
a. Discussion: Director Luce had some suggestions as to how to proceed with the marketing. Further discussion is in 5b, President’s Report. Director Luce and Director West will formalize a 5-year plan and goals for the Marketing Committee, to include design and printing of brochures and other potential marketing items, along with a budget, and present it to the Board for discussion by AEG 2016, if not before.

14. Planned Giving Committee..... Chair Peck
a. Legacy Circle: The Legacy Circle was updated in the fall and Executive Director Bryan has the current list.

15. Programs Committee Report..... Chair Smith
a. No report given.

16. Silent Auction – Fundraiser Committee..... Director Gill-Shaler
a. Silent Auction- Fundraiser Committee report is attached.

17. SYPSC Liaison Committee Report..... Chair Fenster
a. No report given

18. Continuing Business..... President Doyle
a. John Moylan Memorial Fund, proposed by the Kansas City/Omaha Section: Work on this fund is ongoing at this point.

19. New Business

- a. The Spring Board Meeting will be in Golden CO, thanks to an invitation by Director Higgins. Potential dates are for May. **Executive Director Bryan will send out a doodle poll to Board Members.**

20. Next meeting will be our monthly conference call that is scheduled for Wednesday March 2, 2016, 6 pm EST

21. The meeting adjourned at 7:10 p.m. EST February 3, 2016.

Jane Gill-Shaler, AEG Foundation Secretary

Minutes approved April 6, 2016