



MINUTES - MEETING OF THE AEG FOUNDATION BOARD OF DIRECTORS

**Teleconference
6 PM EDT (3 PM PDT), Wednesday March 2, 2016
Action items in RED**

1. Call to Order and WelcomePresident Doyle
 - a. Meeting called to order at 6:04 PM EDT.
2. Roll Call to Establish Quorum..... Secretary Gill-Shaler
 - a. Attending: President Doyle, Treasurer Cato, Secretary Gill-Shaler, Director Higgins, Director Luce, Director Tepel, Director West, Executive Director Bryan, and Committee Chair John Peck.
 - b. Not attending: Director Chase, Director Flanigan, Committee Chair Dave Fenster.
3. Agenda Additions or Changes and/or Orders of the Day (Action).....President Doyle
4. Secretary's Report Secretary Gill-Shaler
 - a. **Action item: Minutes of February 3, 2016 will be presented for approval at the April 6, 2016 meeting.**
 - b. No current action on signing documents.
5. President's Report.....President Doyle
 - a. Discussion on the relative merits of Dropbox (expensive) and Google Docs (easier to use, more secure, cheaper) for online storage and dissemination of AEG Foundation documents and scholarship applications. **Action item: Executive Director Bryan will research the process and email out a procedure and links to follow.**
 - b. The 2016 Silent Auction and Fundraiser will be discussed at the May meeting in Golden.

- 6. Treasurer's Report Treasurer Cato
 - a. Treasurer's report is attached.
- 7. Executive Director's Report Executive Director Bryan
 - a. Executive Director's report is attached.

COMMITTEE REPORTS Committee Chairs

- 8. Communications Report President Doyle
 - a. Website updates; Will be held off until a later date.
 - b. AEG News Submittals
 - c. AEG Insider release was sent out last week.
 - d. AEG Foundation Scholar for Summer is in process.
- 9. Development Committee Report Treasurer Cato
 - a. No report. Shlemon Charters were moved to the Programs Committee and are no longer part of Development.
- 10. Donor Acknowledgement Committee Executive Director Bryan
 - a. Executive Director's report is attached. The donor lists have been sent out to acknowledgers through February 29, 2016.
- 11. Finance Committee Chair John Peck
 - a. Information is in the Executive Director's report. Due to market conditions, there has been an increase to the funds in the last several weeks.
- 12. Geoscience Library of Applied Technology Committee Report Executive Director Bryan
 - a. There is a need to form a super-committee to handle the work of formulating a plan for GLAT and implementing it. GLAT has a considerable quantity of scanned, unpublished material, which is not otherwise available online. <http://www.geoscilibrary.org/>
 - b. The discussion will be continued at the spring meeting in Golden, CO.
- 13. Marketing Committee Director West
 - a. Director West, Director Luce, and Committee Member Dave Fenster are planning a three-way telecom to discuss a long-range plan for marketing. They hope to include someone from the AEG Executive Committee.
 - b. The Committee plans to produce an informational brochure for AEGF, stressing the difference between the two organizations (AEGF and AEG), by the September meeting in Kona. The Committee will discuss their progress at the spring meeting in Golden, CO.

14. Planned Giving Committee..... Chair Peck
 - a. Nothing new on the Legacy Circle was reported.
15. Programs Committee Report..... Chair Smith
 - a. The Shlemon Funds have been moved to the Programs Committee.
 - b. John Moylan Memorial Fund: **Action item: President Doyle will write up a draft of the Charter for this fund.**
16. Scholarship Application CommitteeDirector Higgins
 - a. Applications: Instructions are clear on the website, but there are a lot of late applications. We will have a face-to-face discussion at the spring meeting to improve the application process.
17. Silent Auction – Fundraiser Committee.....Director Gill-Shaler
 - a. The Silent Auction/Fundraiser Committee Report is attached.
 - b. Discussion on featured funds: This year it will be the Tilford fund. The featured funds in previous years were chosen by a link to the Annual Meeting location or personal request. Within the various scholarships, the funds featured are rotated, but it was suggested that they should be from among the more substantial funds.
 - c. The Board will discuss options for the Fundraising and Silent Auction at the spring meeting.
18. SYPSC Liaison Committee Report Chair Fenster
 - a. No report.
19. Continuing Business.....President Doyle
 - a. AEG wants to have a professional forum soon.
20. New Business
 - a. Spring Board Meeting will be held at the Faculty Conference Room at Colorado School of Mines in Golden, CO from Friday May 13 4:00 p.m. CT through Sunday May 15 12:00 noon CT. Friday p.m. will be a casual meet and greet, all day Saturday will be Board business, and Sunday we will finish before noon. Director Higgins will reserve the room.
 - b. Hotel: Choices are Holiday Inn Express or Hampton Inn. **Executive Director Bryan will negotiate a block of rooms at one of these hotels, and will forward the link to the Board and committee members.**
21. Next meeting will be our monthly conference call that is scheduled for Wednesday April 6, 2016, 6 pm EST
22. The meeting adjourned at 7:13 p.m. EST March 2. 2016.

Jane Gill-Shaler, AEG Foundation Secretary

Minutes approved April 6, 2016