



**MINUTES - MEETING OF THE
AEG FOUNDATION BOARD OF DIRECTORS**

**Teleconference
6 PM EDT (3 PM PDT), Wednesday April 6, 2016
Action Items in RED**

1. Call to Order and WelcomePresident Doyle
 - a. Meeting called to order at 6:04 PM EDT
2. Roll Call to Establish Quorum..... Secretary Gill-Shaler
 - a. Attending: President Doyle, Treasurer Cato, Secretary Gill-Shaler, Director Higgins, Director Flanigan, Director Luce, Director West (joined until 6:45 pm EDT), Executive Director Bryan, Past President Fenster, Committee Chair Peck (joined at 6:15 pm EDT), Committee Chair Smith (joined at 6:30 pm EDT)
 - b. Not Attending: Director Chase, Director Tepel
3. Agenda Additions or Changes and/or Orders of the Day (Action)President Doyle
4. Secretary's Report..... Secretary Gill-Shaler
 - a. Approval of Meeting Minutes of February 3, 2016, and March 2, 2016 (action)

Motion: To approve the minutes of February 3, 2016, and March 2, 2016 meetings; seconded; approved unanimously
 - b. No current action on signing documents.
5. President's Report.....President Doyle
 - a. **Action item: President Doyle urged attendees of the Mid-Year Board meeting in Denver to make their hotel reservations as soon as possible, as the special rate is due to expire soon.**

- b. Action item: As his in-kind donation to AEGF for this year, Director Tepel has offered to present a set of books on boardsmanship for non-profit foundations, published by "Board Source," to each current member of the AEG Foundation Board. He also proposes to give a set to Paul Santi, President of AEG. Each set would then be passed onto succeeding Directors as the previous Director's term expires.
- c. The file for the 990 tax report from Bauerle was sent out to the Board for comments and approval.

Motion: To approve the tax report from Bauerle; seconded; approved with one abstention from Director Gill-Shaler

- 6. Treasurer's Report Treasurer Cato
 - a. Treasurer's report is attached.
- 7. Executive Director's Report Executive Director Bryan
 - a. Executive Director's report is attached.

COMMITTEE REPORTS Committee Chairs

- 8. Communications Report President Doyle
 - a. Communications Committee report is attached
- 9. Development Committee Report Treasurer Cato
 - a. No report
- 10. Donor Acknowledgement Committee Executive Director Bryan
 - a. No Report
- 11. Finance Committee Chair Peck
 - a. Finance Committee report is attached
- 12. Geoscience Internet Library Committee Report Executive Director Bryan
 - a. No report on GLAT. A suggestion was made to bring GLAT into the umbrella of AEG. A new chair is needed
- 13. Marketing Committee Director West
 - a. Marketing Committee report is attached.

- b. Discussion: Funding for the Marketing Committee was needed to pay for advertising in magazines, local newsletters, etc. As the committee did not have an estimate as to what was needed for the year, members of the Board offered to put in seed money, and insert a line item in the AEGF budget starting in FY 2016, amount to be determined. More discussion was scheduled for the mid-year meeting.
- c. To initiate funding for marketing, Director West offered to donate \$500/year for an indeterminate length of time; Director Luce will donate \$1000; each as part of their in-kind donations, to be placed in the Greatest Need fund.

Motion: To place a line item in the AEGF budget, earmarked for Marketing, starting at \$2,000 per year, to be funded the first year by donations from members of the Board; seconded; approved with one abstention from Director Luce

- 14. Planned Giving Committee Chair Peck
 - a. Chair Peck will be attending the Annual Meeting in Hawaii, and at that time will have a proposal for Planned Giving. A Planned Giving option is on the AEGF website.
- 15. Programs Committee Report Chair Smith
 - a. The Leggett and Lemke student grant applications are currently dated 2011, and have AEG in the title. **Action item: Director Higgins and Chair Smith will review and change them, and discuss their proposed updated applications at the mid-year meeting.**
 - b. Reorganization of Shlemon Funds will be discussed at the mid-year meeting.
 - c. John Moylan Memorial Fund – proposed by the Kansas City/Omaha Section; President Doyle has sent a draft of the charter to the Kansas City Section for review.
- 16. Scholarship Application CommitteeDirector Higgins
 - a. **Action item: Director Higgins and committee member Bill Flanigan will bring information on revised Scholarship Applications to the mid-year Board meeting**
- 17. Silent Auction – Fundraiser Committee Secretary Gill-Shaler
 - a. The Silent Auction-Fundraising Committee Report is attached.
 - b. AEG News has set aside a whole page in the June 2016 issue. **Action item: Secretary Gill-Shaler will edit the current issue of AEG Foundation Scholar to fit the page. She is planning a series of articles for publication in the AEG News, and will contact Editor Anna Saindon for information. Director Flanigan will send photos for use in the articles.**

18. SYPSC Liaison Committee Report Chair Fenster
- a. No written report
 - b. Velita Cardenas, Committee Member, has scheduled a meeting with Chair Fenster for next week, April 14, 2016.

19. Continuing Business.....President Doyle

20. New Business

- a. Information on a new California Assembly Bill, AB 2855, was forwarded by Director Tepel. The proposed bill will make changes to the Business and Professions Code, which will cause considerable additional administrative costs for AEG Foundation, which is a California non-profit.
 - i. Discussion included costs involved should the bill (which was in committee at the time of our Board meeting) pass: costs include considerable reworking of our website; more time spent writing descriptions of our programs in compliance with the bill; crafting a new disclosure statement; and calculating percentages of our overhead costs (which would be increased by the requirements of the bill). Non-compliance may entail loss of our tax-exempt status.
 - ii. **Action item: President Doyle will contact Director Tepel to draft a response from the Foundation Board, and will send a draft to the Board for comments.**
- b. A new Student Chapter Grant for University of Nevada, Las Vegas (UNLV), was applied for.

Motion: To approve the Student Chapter Grant for UNLV; seconded; approved unanimously.

21. Next meeting will be our Mid-Year Board meeting that is scheduled for Saturday May 14 – Sunday May 15, 2016, in Golden, CO
22. The meeting adjourned at 7:25 PM EST April 6, 2016.

Jane Gill-Shaler, AEG Foundation Secretary

Minutes approved May 14, 2016