



**MINUTES - MEETING OF THE  
AEG FOUNDATION BOARD OF DIRECTORS**

**2016 Fall Board Meeting,  
8:00 AM to 5:00PM Tuesday, September 20, 2016  
Waikoloa Beach Marriot Resort and Spa  
Kona, Hawaii  
Paniolo 2 Meeting Room  
Action Items in Red**

**SESSION ONE**

- 1) Call to Order and Welcome ..... President Doyle
  - a) Meeting was called to order at 8:18 AM local Hawaii Time
- 2) Roll Call to Establish Quorum..... Secretary Higgins
  - a) Attending: President Doyle, Treasurer Cato, Secretary Higgins; Directors: Flanigan, Gill Shaler, West, Tepel; Guest: Chair Peck
- 3) Agenda Additions or Changes and/or Orders of the Day (Action)..... President Doyle
  - a) None
- 4) Secretary's Report .....Secretary Higgins
  - a) **Motion: Approval of Meeting Minutes of August 3, 2016, seconded and approved unanimously.**
  - b) **Motion: Approval of Meeting Minutes of September 7, 2016, seconded, and approved unanimously.**
- 5) President's Report.....President Doyle
  - a) Budget
    - (1) **Motion: Reduce unrestricted Greatest Needs funds to minimum required level and transfer the balance of unrestricted Greatest Needs funds to the Johnston Fund, seconded and approved unanimously.**
  - ii) Finance Committee Recommendation ..... Chair Peck

**(1) Motion: The Finance Committee recommends that the administrative fee charged to new donations and investment income be increased to 15 percent. At the discretion of the Board, this fee may be negotiated between the Board and the donor to a mutually agreed on percentage or stated amount. Seconded and approved unanimously.**

b) Bauerle Engagement Letter for Taxes

**i) Motion: To Approve Bauerle Engagement Letter, seconded, and approved unanimously.**

c) Legal Counsel

i) Discussion of having legal counsel on retainer. Will be on future agenda.

**Action Item: Directors Tepel and Cato will compile a list of potential candidates for legal council.**

d) Lemke Award.....Bill Flanigan

**i) Motion: Awards to top 6 with no dual awards. Motion seconded and passed.**

**Action Item: Current review committee (Flanigan (chair), Higgins, Luce, & Cato) will expand the evaluation criteria used to evaluate abstracts submitted for the Lemke Award.**

e) Topics for AEG EC Lunch

i) Jahns Lecturer; Student Chapter Grants

**Action Item: Director Higgins will prepare a slide on Foundation support of Jahns Lecture Award that will be provided to each Jahns Lecturer.**

f) Amazon Smile: President Doyle will register AEGF with Amazon Smile. Buy through [www.smile.amazon.com](http://www.smile.amazon.com).

6) Treasurer’s Report .....Treasurer Cato

a) Report attached.

7) Presentation on Grant Request for IAEG 2018.....IAEG President Scott Burns

a) Combined IAEG Congress/AEG meeting in Sept 2017. Will have 8 (6 international and 2 US) keynote speakers. Request for \$12,000 to support travel of keynotes. Scott has pledged \$6,000 to fund. Straw poll of BOD was unanimous to support Scott’s request dependent upon research of fund source and tax reporting.

**SESSION TWO – Discussion Groups and Reporting**

8) Continuing Business.....President Doyle

a) Rebranding and new logo: Break out group discussions were held to discuss how best to present and market the foundation and brand.

b) Schedule of future Silent Auctions: Break out group discussions were held to discuss potential changes to future Silent Auctions.

c) Website changes: Postponed

**Lunch with AEG EC ..... 12:00 pm**

- 9) New Business .....President Doyle
  - a) 5-year Plan-postponed.
  - b) Fundraising Plan-postponed
  - c) Underperforming Funds-postponed
  - d) Committee reorganization, information, guidelines-postponed

**SESSION THREE - Closed Session (4:25PM)**

- 10) Management Search Committee ..... Treasurer Cato and Director Gill-Shaler
  - a) Candidates for management position were discussed by the entire BOD in closed session.
  - b) Closed session was adjourned at 4:56PM

**SESSION FOUR**

- 11) Additional Business ..... President Doyle
  - a) Nominations of AEG Foundation Directors and Officers from the Nominations Committee.
    - i) **Motion: Nomination of Paul Hale as Director to begin October 1 to December 31, 2016 to replace Director Chase’s position. Approved unanimously.**
    - ii) **Motion: Nomination of Paul Hale for three-year term as Director beginning January 1, 2017, approved unanimously.**
    - iii) **Motion: Nomination of Loren Lasky for three-year term as Director beginning January 1, 2017, approved unanimously.**
    - iv) **Motion: Nomination of BOD officers for January 1,-December 31, 2017: Briget Doyle, President; Kerry Cato, Treasurer; Jerry Higgins, Secretary. Motion approved unanimously.**
- 12) Next meeting
  - a) Monthly Conference Call - Tuesday, October 4, 2016, 6:00 pm ET
- 13) Adjournment: Meeting was adjourned at 4:25PM Local Hawaii Time.