



## **DRAFT MINUTES - MEETING OF THE AEG FOUNDATION BOARD OF DIRECTORS**

**Teleconference  
6 PM ET (3 PM PT), Monday, August 7, 2017**

- 1) Call to Order and Welcome .....President Doyle
  - a) Meeting was called to order by President Doyle at 6:04 PM EDT.
- 2) Roll Call to Establish Quorum.....Secretary Higgins
  - a) **Attending:** President Doyle, Treasurer Cato, Secretary Higgins; Directors: Flanigan, Gill-Shaler, Hale, Lasky, Luce, Tepel, West; Manager Vazquez; Guests: Chair Smith;  
**Not Attending:** Chair Peck
- 3) Agenda Additions or Changes and/or Orders of the Day (Action item).....President Doyle
- 4) Secretary's Report .....Secretary Higgins
  - a) **Approval of Meeting Minutes of July 10, 2017 (Action Item)**
    - i) **Motion to approve meeting minutes of July 10, 2017 was seconded and approved unanimously.**
  - b) Secretary's action on signing documents
    - i) Secretary Higgins signed approved meeting minutes from June and submitted to President Doyle for posting on the AEGF website.
- 5) President's Report .....President Doyle
  - a) **Lunch with AEG EC – (Action item)**
    - i) The Board agreed that President Doyle will offer for AEGF to pay for the lunch with the AEG EC.
  - b) Lemke Awards
    - i) Lemke committee members include Directors Flanigan, Lasky, Higgins, Gill-Shaler.
  - c) Susan Steele Weir Scholarship Presentation

- i) **Action Item: President Doyle will contact the AEG EC to request that the first Steele Scholarship presentation be made during the Annual Banquet.**
- 6) Treasurer’s Report ..... Treasurer Cato
  - a) Monthly Financial Reports—see attached report.
- 7) Operations Manager’s Report .....Operations Manager Vazquez
  - a) Donor Reception Invitations/ Golf Invitations—see attached report.
    - i) List of invitees—**Action Item: Please review and edit list.**
  - b) Donation Report—see attached report.
  - c) Annual Report—**Action Item: Send manager Vazquez a photo and a paragraph describing why you serve on the AEGF Board. Board member’s current photo will be used if you do not submit an update.**
  - d) Swag for Donor Reception—Discussion centered on sticky notes and stone castor set.
- 8) Continuing Business .....President Doyle
  - a) **Susan Steele Weir “Women of Steele” Scholarship recipients– (Action Item)**
    - i) **Motion to award Women of Steele Scholarships of \$5,000 each to Ariel Richkel and Tatjana Scherschel, undergraduate students at the Colorado School of Mines was seconded and approved unanimously. (Note: On 8/11/2017 Ms. Scherschel decided not to accept the scholarship since she has received tuition funding for both her junior and senior years. Susan Steele concurs with the decision.)**
  - b) **New Logo – (Action Item)**
    - i) A lively discussion was held on sample designs supplied by Director Luce. The #2 design (with some modifications) was considered on the right track. It was agreed that we need a couple more rounds of discussion. The discussion will continue at the annual meeting in September.

**COMMITTEE REPORTS** ..... Committee Chairs

- 9) Golf Tournament .....Director Flanigan
  - a) See attached report
  - b) Online auction
- 10) Communications Committee .....Director Gill-Shaler
  - a) See attached report
- 11) Donor Acknowledgement Committee .....President Doyle
  - a) See attached report—**Action Item: There are funds that need champions. Please consider.**

- 12) Finance Committee.....Chair Peck
  - a) See attached report
- 13) Programs Committee Report..... Chair Smith
  - a) See attached report
- 14) Silent Auction – Fundraiser Committee.....Director Gill-Shaler
  - a) See attached report
- 15) Next meeting
  - a) Monthly conference call scheduled for Monday, September 4, 2017, 6 pm ET / 3:00 pm PT (This is Labor Day. Do we need to reschedule?)
- 16) Adjournment—The meeting was adjourned at 7:21 PM EDT.

Respectfully submitted by,

\_\_\_\_\_, Secretary

Approved \_\_\_\_\_