



DRAFT MINUTES - Meeting of the
AEG FOUNDATION BOARD OF DIRECTORS

Teleconference
7 PM ET (4 PM PT), Wednesday, October 4, 2017

To access the teleconference go to <https://global.gotomeeting.com/join/881292237>, and/or call +1 (571) 317-3122 to access the conference by phone. To log in, use Access Code/Meeting ID 881-292-237. The Audio PIN will be shown after joining the meeting (needed if you are using a telephone or computer microphone).

- 1) Call to Order and WelcomePresident Doyle
 - a) The meeting was called to order by President Doyle at 7:03 PM EDT.
- 2) Roll Call to Establish Quorum.....Secretary Higgins
 - a) **Attending:** President Doyle, Treasurer Cato, Secretary Higgins; Directors: Flanigan, Gill-Shaler, Hale, Lasky, Luce, Tepel, West; Manager Vazquez; Committee Chair Smith;
Absent: Chair Peck.
- 3) Agenda Additions or Changes and/or Orders of the Day (Action).....President Doyle
 - a) Add Treasurer's report as item 6.
 - b) Add Silent Auction report as item 21.
- 4) Secretary's ReportSecretary Higgins
 - a) Approval of Meeting Minutes of September 12, 2017 (Action)
 - i) **Motion: The motion to approve the Minutes of September 12, 2017 Annual Meeting was seconded and approved unanimously.**
 - b) Secretary's action on signing documents
 - i) Secretary Higgins signed the approved minutes from the September 1, 2017 Board call and the Steele-Weir Scholarship Charter and forwarded the signed copies to President Doyle on October 2, 2017.
- 5) President's ReportPresident Doyle

- a) Consent agenda—See attached. The Board will begin using the consent agenda for the November 2017 meeting. All reports should be submitted 8 days before the meeting.
- b) Policies and Procedures revisions—President Doyle is beginning a review and update the Policies and Procedures and will incorporate them into one report.
- 6) Treasurer’s Report Treasurer Cato
 - a) Monthly Financial Reports—See attached report.
- 7) Operations Manager’s Report Operations Manager Vazquez
 - a) Annual Meeting final donation numbers—See attached report.
 - b) Donation summary—See attached report.
 - c) Acknowledgement of donors—Need a few more “champions” for funds.
 - i) Volunteers stepped forward and all funds now have “champions”.
- 8) Continuing Business President Doyle
 - a) Annual Appeal
 - i) Ads to AEG NEWS
 - ii) General appeal to existing donors; young donors/scholarship recipients; corporate sponsors
 - (1) Volunteers to cover the annual appeals include Directors Flanigan and Gill-Shaler (co-chairs) and Director Kato (committee member).
 - b) Committee Reorganization
 - i) Marketing and Development; Donors; Operations—No progress to date.
 - c) Logo redesign Director Luce
 - i) No progress since last meeting. Director Luce will meet with the graphic artist soon to include design suggestions made at the 9/12/17 meeting.
- 9) New Business President Doyle
 - a) None

COMMITTEE REPORTS Committee Chairs

- 10) Ad-Hoc By-Law Committee President Doyle
 - a) Revisions in progress—Some comments have been received.
- 11) Ad-Hoc Strategic Plan Committee Chair Hale
 - a) No report
- 12) Communications Committee Director Gill-Shaler
 - a) No report
- 13) Development Committee Report Treasurer Cato
 - a) No report

- 14) Donor Acknowledgement Committee.....President Doyle
a) No report
- 15) Finance Committee.....Chair Peck
a) New Finance Committee Chair – action
i) A vote is scheduled for the November meeting.
b) See attached report.
- 16) Geoscience Internet Library Committee Report.....Director Flanigan
a) No report
- 17) Marketing Committee..... Director West
a) No report
- 18) Nominations Committee Director Higgins
a) No report
- 19) Planned Giving Committee.....Chair Peck
a) No report
- 20) Programs Committee Report..... Chair Smith
a) Watters Scholarship Charter
i) **Motion was seconded and approved the Robert Watters Scholarship Charter pending suggested edits (9 yes, 1 abstention).**
b) See attached report
- 21) Silent Auction – Fundraiser Committee.....Director Gill-Shaler
a) See attached report
- 22) SYPSC Liaison Committee Report.....Chair needed
a) See attached John Moylan Student Chapter Support Fund applications.
i) **Motion was seconded and approved unanimously to grant \$250 each to the AEG Student Chapters at Rutgers University and University of Nevada Las Vegas to support student activities.**
- 23) Next meeting
a) Monthly conference call scheduled for Wednesday, November 1, 2017, 7:00 pm ET / 4:00 pm PT
- 24) Adjournment—Meeting was adjourned by President Doyle at 8:18 PM EDT