



MINUTES - Meeting of the  
**AEG FOUNDATION BOARD OF DIRECTORS**  
Teleconference  
7 PM EDT (4 PM PT), Wednesday, November 1, 2017

- 1) Call to Order and Welcome .....President Doyle
  - a) The meeting was called to order by President Doyle at 7:05 PM EDT.
- 2) Roll Call to Establish Quorum.....Secretary Higgins
  - a) **Attending:** President Doyle, Treasurer Cato, Secretary Higgins; Directors: Flanigan, Gill-Shaler, Hale, Lasky, Luce; Manager Vazquez; Committee Chairs Peck and Smith;  
**Absent:** Directors Tepel and West.
- 3) Agenda Additions or Changes and/or Orders of the Day (Action).....President Doyle
  - a) None
- 4) Secretary's Report .....Secretary Higgins
  - a) Approval of Meeting Minutes of October 4, 2017 (Action)
    - i) **Motion: Meeting Minutes for October 4, 2017 conference call were seconded and approved unanimously as edited.**
  - b) Secretary's action on signing documents
    - i) Secretary Higgins signed and sent approved September Annual Meeting Minutes and Robert Watters Scholarship Charter to the President and Operations manager.
- 5) President's Report .....President Doyle
  - a) Approval of Consent Agenda (Items 10-21)
    - i) **Motion to accept the consent agenda (items 10-21) was seconded and approved unanimously.**
  - b) Budget—President Doyle appointed a committee consisting of Director Flanigan, Secretary Cato, and OM Vazquez to work with her to prepare a budget for 2018.
- 6) Treasurer's Report .....Treasurer Cato
  - a) Monthly Financial Reports—See attached report.

- b) Financials—See attached report.
  - i) Transfer from Greatest Needs to Johnston
- 7) Operations Manager’s Report .....Operations Manager Vazquez
  - a) Mid-year meeting doodle—The weekend of March 3-4 was set for the mid-year meeting.  
**Action Item: Locations and costs will be researched by the OM.**
  - b) Donation summary—See attached report
  - c) Annual Meeting match—See attached report
  - d) Year End Appeal—Draft letters to donors and award recipients were discussed. There was a consensus that letters were acceptable to the Board.
  - e) Annual Report—Draft report was discussed briefly. Final report should be out this month.
- 8) Continuing Business .....President Doyle
  - i) By-Laws revision – Proposed revisions were discussed. **Action: A new draft will include input from the Board discussions and distributed for review.**
  - b) Committee Reorganization
    - i) Foundation committees will fall under the categories of either Marketing and Development; Donors; or Operations
  - c) Logo redesign .....Director Luce
    - i) Delayed until December meeting.
- 9) New Business .....President Doyle
  - a) Discussion of process for Shlemon Specialty Conferences and approvals
    - i) John Peck and Gary Luce have proposed a Shlemon Conference for Las Vegas, NV. On October 25, 2017 John Peck emailed a request to the Foundation seeking support to move forward with planning of the conference.
    - ii) **Motion: On October 25, 2017 President Doyle requested that the AEG Foundation directors approve the request to move forward with planning the Shlemon Conference on the “State of the Science in Active Fault Investigations in the Basin and Range”, to be held in Las Vegas, NV in early 2018. Planning will include submitting an announcement in the AEG News before the October 31, 2017 deadline. The motion was approved by an email vote (8 yes, 2 abstain).**
    - iii) The Foundation Board will require a Grant Application and Budget from the conference organizing committee.

- iv) Action Item: The Board will modify the Schlemmon Conference Charter wording before the December meeting to clarify procedures for the Foundation and an organizing committee to co-sponsor a conference.

- COMMITTEE REPORTS (Consent Agenda)** ..... Committee Chairs
- 10) Ad-Hoc Strategic Plan Committee ..... Chair Hale
    - a) No report
  - 11) Communications Committee ..... Director Gill-Shaler
    - a) See attached report
  - 12) Development Committee Report ..... Treasurer Cato
    - a) No report
  - 13) Donor Acknowledgement Committee ..... President Doyle
    - a) No report
  - 14) Finance Committee ..... Chair Peck
    - a) See attached report
  - 15) Geoscience Internet Library Committee Report ..... Director Flanigan
    - a) No report
  - 16) Marketing Committee ..... Director West
    - a) No report
  - 17) Nominations Committee ..... Director Higgins
    - a) No report
  - 18) Planned Giving Committee ..... Chair Peck
    - a) No report
  - 19) Programs Committee Report ..... Chair Smith
    - a) See attached report
  - 20) Silent Auction – Fundraiser Committee ..... Director Gill-Shaler
    - a) No report
  - 21) SYPSC Liaison Committee Report ..... Chair needed
    - a) No report
  - 22) Next meeting
    - a) Monthly conference call scheduled for Wednesday, December 6, 2017, 7:00 pm ET / 4:00 pm PT
  - 23) Adjournment—The meeting was adjourned at 8:30 PM EDT.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jerry D. Higgins". The signature is written in a cursive style with a large, stylized initial "J".

Jerry D. Higgins

Approved: December 6, 2017