

Minutes - Meeting of the
AEG FOUNDATION BOARD OF DIRECTORS

Teleconference
7 PM ET (4 PM PT), Wednesday, December 6, 2017

- 1) Call to Order and WelcomePresident Doyle
 - a) President Doyle called the meeting to order at 7:04 PM EST.
- 2) Roll Call to Establish Quorum.....Secretary Higgins
 - a) **Attending:** President Doyle, Treasurer Cato, Secretary Higgins; Directors: Flanigan, Gill-Shaler, Lasky, and Tepel; Manager Vazquez; Committee Chairs Peck and Smith;
Absent: Directors: Hale, Luce and West.
- 3) Agenda Additions or Changes and/or Orders of the Day (Action).....President Doyle
 - a) None
- 4) Secretary's ReportSecretary Higgins
 - a) Approval of Meeting Minutes of November 1, 2017 (Action)
 - i) **Motion: Meeting Minutes for November 1, 2017 conference call were seconded and approved unanimously.**
 - b) Secretary's action on signing documents
 - i) Secretary Higgins signed and sent approved October Board meeting minutes to the President and Operations manager.
- 5) President's ReportPresident Doyle
 - a) Approval of Consent Agenda Items
 - i) **Motion to accept the consent agenda (items 11-22) was seconded and approved unanimously.**
 - b) Budget
 - i) Director Flanigan has volunteered to work on a budget which will be addressed in the January 2018 Board call.
 - c) Operation's Manager Contract (Action)

i) **Motion to accept the proposed contract was seconded and approved unanimously.**

6) Treasurer’s Report Treasurer Cato

- a) Monthly Financial Reports—See attached report.
- b) Financials—See attached report.
 - i) FYI: A transfer from Greatest Needs to Johnston Fund.

ii) **Action Item: Balance for Johnson Fund will be discussed at the mid-year meeting.**

7) Operations Manager’s Report Operations Manager Vazquez

- a) January - March board call doodle **Action Item: Directors please respond ASAP.**
- b) Year End Appeal—See attached report.
- c) Midyear Meeting will be held March 3-4, 2018 in Grapevine, TX near the Dallas airport.
- d) **Contacts for scholarship distribution—Action Item: Directors reach out to local universities.**
- e) Fundraising for IAEG Speakers--See attached report.
- f) Donation Summary—See attached report

8) Continuing Business President Doyle

- a) Discussion of Shlemon Conference—Postponed until Spring 2019
- b) By-Laws presentation – vote at January meeting.
 - i) **Motion to accept the amended Bylaws and begin the 30-day comment period.**
 - ii) **Action Item: Review Bylaws for a vote on the January 2018 phone conference.**

c) Logo redesign Director Luce

i) No report

9) New Business President Doyle

10) Closed Session—Called to order at 8:08 PM EST

- a) Discussion of donor advised fund

Closed Session Adjourned at 8:55 PM EST

Consent Agenda Items Committee Chairs

11) Ad-Hoc Strategic Plan Committee Chair Hale

- a) No report

12) Communications Committee Director Gill-Shaler

- a) See attached report

13) Development Committee Report Treasurer Cato

- a) No report

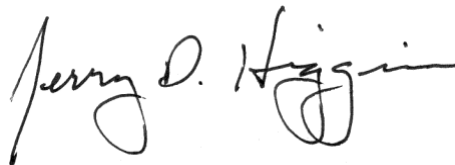
14) Donor Acknowledgement Committee President Doyle

- a) No report

- 15) Finance Committee.....Chair Peck
 - a) See attached report
- 16) Geoscience Internet Library Committee Report.....
 - a) No report
- 17) Marketing Committee..... Director West
 - a) No report
- 18) Nominations Committee Director Higgins
 - a) No report
- 19) Planned Giving Committee.....Chair Peck
 - a) No report
- 20) Programs Committee Report..... Chair Smith
 - a) See attached report
- 21) Silent Auction – Fundraiser Committee.....Director Gill-Shaler
 - a) No report
- 22) SYPSC Liaison Committee Report.....Chair needed
 - a) No report

- 23) Next meeting
 - a) Monthly conference call scheduled for January 2018, (time and date to be determined by Doodle Poll)
- 24) Adjournment—President Doyle adjourned the meeting at 8:58 PM EST.

Respectfully submitted:



Jerry D. Higgins

Secretary

Approved: January 8, 2018