



**Minutes - Meeting of the
AEG FOUNDATION BOARD OF DIRECTORS**

**Teleconference
6 PM ET (3 PM PT), Monday, January 7, 2019**

- 1) Call to Order and WelcomePresident Flanigan
 - a) President Flanigan called the meeting to order at 6 PM EST.
- 2) Roll Call to Establish Quorum..... Secretary Higgins
 - a) **Attending: Officers**—President Flanigan, Treasurer Smith, Secretary Higgins; **Directors**—Cato, De Graff, Lasky, Luce, Munro, Tepel, Vetter; **Operations Manager**—Vazquez.
Absent: Gill-Shaler. **Guests:** None
 - b) Welcome to new Board members
 - i) President Flanigan welcomed new Directors De Graff, Munro and Vetter to the AEG Foundation Board.
- 3) Agenda Additions or Changes and/or Orders of the Day (Action).....President Flanigan
 - a) Add Membership Model to item 8d.
- 4) Secretary's Report..... Secretary Higgins
 - a) Approval of Meeting Minutes of December 3, 2018 (Action)
 - i) **Motion to approve the minutes of the December 3, 2018 Teleconference was seconded and approved unanimously as edited.**
 - b) Secretary's action on signing documents
 - i) Secretary Higgins signed the approved minutes from the November 5, 2018 Teleconference and forward to the OM for posting on the web.
 - ii) On January 10, 2019 a majority of the Executive Committee acting for the Board adopted the seven resolutions on the Fidelity corporate resolution form giving Treasurer Smith full trading and check writing authority on the Fidelity account; the form was signed by Secretary Higgins and submitted to Fidelity by Treasurer Smith.

- 5) President's Report.....President Flanigan
- a) Conflict of Interest Forms—Action Item: OM Vasquez will distribute to new Directors. Everyone return these to OM ASAP.
 - b) In-Kind Donation Forms—Action Item: Directors return these to OM ASAP for 2018 expenditures.
- 6) Treasurer's ReportPresident Flanigan
- a) Monthly Treasurer Report—See attached report.
 - b) Financials for November—See attached report.
- 7) Operations Manager's ReportOperations Manager Vazquez
- a) Year End Appeal—See attached report.
 - b) 2018 & YTD Fund Donations—See attached report.
 - c) Scholarship applications—Scholarship applications are open on the web and are due by 02/01/2019. Action Item: Please share information with your local AEG Chapters and students and faculty.
 - d) Mid-year meeting doodle poll—Action Item: Respond to Doodle Poll sent to you by email by end of 01/08/2019 so OM and Executive Committee can make decision on mid-year face-to-face Board meeting.
- 8) Continuing Business.....President Flanigan
- a) Jahn's Lecturer grants (vote)
 - i) **Motion to approve the grant application (12/18/2018) for reimbursement to GSA/Wakabayashi for Jahns Lecture activities (2017-2018) was seconded and approved unanimously.**
 - b) Shlemon Conference
 - i) Director Luce and John Peck are working on program. John Peck is handling the schedule and speaker invitations. Abstracts are due end of January. Keynote speakers have been confirmed.
 - c) Donor Reception date/time
 - i) A general discussion of the upcoming Donor Reception at the 2019 Annual AEG meeting was held. The Board generally agrees that we should start the reception ½-hour earlier than usual on Wednesday afternoon to allow sufficient time for the reception.
 - d) Membership Model—Discussion postponed.

- 9) New Business.....President Flanigan
 - a) Committee chair vacancies
 - i) President Flanigan announced that Director Tepel has agreed to serve as Finance Committee Chair.
 - ii) Director Vetter volunteered to serve as the SYPS Liaison.
 - iii) Director Lasky volunteered to serve as the Fund Steward Committee Chair.
 - iv) Director Luce volunteered to serve as the Marketing Committee Chair.
 - v) The Strategic Planning Committee Chair position is open.
 - b) Proposed next meeting: **Wednesday, February 6, 2019 at 3PM Pacific / 6PM Eastern.**
Meetings for the spring of 2019 are tentatively planned for the first Wednesday of the month.

10) Old Business—None

Consent Agenda ItemsCommittee Chairs

Motion to approve reports from items 11 through 23 was seconded and approved unanimously.

- 11) Ad-Hoc Strategic Plan Committee.....
 - a) No report
- 12) Development Committee Report Director Cato
 - a) No report
- 13) Fund Steward Committee.....
 - a) No report
- 14) Finance Committee Director Tepel
 - a) See attached report
- 15) Geoscience Internet Library Committee Report.....
 - a) No report
- 16) Marketing Committee
 - a) No report
- 17) Nominations Committee Director Higgins
 - a) No report
- 18) Planned Giving Committee..... Chair Peck
 - a) No report
- 19) Programs Committee Report..... Chair Doyle

- a) No report
- 20) SYPSC Liaison Committee Report.....
 - a) No report
- 21) Communications Committee Report.....Director Gill Shaler
 - a) No report
- 22) Silent Auction Committee Report.....Director Gill Shaler
 - a) No report
- 23) Golf Committee ReportPresident Flanigan
 - a) No report

Adjournment—Meeting was adjourned by President Flanigan at 7:10 PM EST.

Respectfully submitted,
Jerry D. Higgins, Secretary
02/06/2019