



**MINUTES - Meeting of the
AEG FOUNDATION BOARD OF DIRECTORS
Teleconference
6:00 PM ET (3:00 PM PT), Monday, May 13, 2019**

- 1) Call to Order and WelcomePresident Flanigan
 - a) President Flanigan called the meeting to order at 5:00 PM CDT.
- 2) Roll Call to Establish Quorum..... Secretary Higgins
 - a) **Attending: Officers**—President Flanigan, Treasurer Smith, Secretary Higgins; **Directors**—Cato, Evans, Lasky, Luce, Munro, Vetter. **Operations Manager**—Vazquez. **Guests**—Committee Chair Doyle. **Absent:** Director Tepel.
- 3) Agenda Additions or Changes and/or Orders of the Day (Action).....President Flanigan
 - a) None
- 4) Secretary’s Report..... Secretary Higgins
 - a) Approval of Meeting Minutes of March 30 & 31, 2019 (Action)
 - i) **The motion to approve the minutes of the Mid-Year BOD meeting was seconded and approved unanimously.**
 - b) Secretary’s action on signing documents
 - i) The approved minutes for the March 6, 2019 teleconference were forwarded to the Operations Manager for posting on the Website.
- 5) President’s Report.....President Flanigan
 - a) Newsletter—A copy is attached to the agenda and will be emailed out soon.
 - b) Finance Committee Chair—The committee chair wants to retire soon. **Action Item: Send ideas for a replacement to President Flanigan ASAP.**
 - c) Jahn’s Reimbursement Request (total: \$3,211.62)—The reimbursement has already been approved and is attached FYI only.
- 6) Treasurer’s ReportTreasurer Smith
 - a) Monthly Treasurer Report—See attached report.

- b) Financials—See attached report.
- 7) Operations Manager’s Report Operations Manager Vazquez
 - a) Scholarship Recommendations (Vote)—See attached report.
 - i) Motion to approve the attached list of scholarships (1ea Carolinas Fund, 1 ea Marliave Fund, 1 ea Mathewson Fund, 1 ea Shlemon Quaternary Fund, 4 ea Stout Fund, 1 ea Women of Steele Fund, 4 ea Tilford Fund, 1 ea West-Gray Fund and 1 ea Watters Fund) was seconded and approved unanimously.**
 - b) Membership List—See attached report. Expected to increase with release of Newsletter.
 - c) 2019 Donors—Updated. See attached report.
 - d) YTD Fund Donations—See attached report. Director Smith noted that the donation from the Mile High Chapter is not reflected included in the list. **Action Item: OM Vasquez will update.**
 - e) Fund Quarterly Summaries—Q1 2019 Fund Summaries will be sent to fund champions this month.
- 8) Continuing Business.....President Flanigan
 - a) Follow up items from the mid-year meeting
 - i) Action Item: Directors Cato and Evans will modify/reorganize Foundation organizational chart. Need draft completed for discussion at May teleconference—In progress.**
Directors Kato and Evans provided a summary of work to date. **They will move forward based on feedback received from the Board.**
 - ii) Action Item: Keep record of lecture locations, contacts and etc. to pass on to next Jahns Lecturer.—The Operations Manager will monitor this information.**
 - iii) Action Item: AEGF will send letters to all lecture groups each year after the lecturer has presented.—Letters will include a thank you for hosting the lecturer. Operations Manager will be responsible for this task.**
 - iv) Action Item: Submit ideas on short- and long-term goals to the committee.—Submit to Director Tepel ASAP.**
 - v) Action Item: Review PowerPoint and handouts, develop ideas for investment goals and forward to Director Tepel before April teleconference.—Submit to Director Tepel ASAP.**
 - vi) Action Item: Give feedback on survey to Director Lasky by next teleconference. Director Lasky updated the Board and will move forward on the survey.**
 - vii) Action Item: Nominations committee find replacement for Director Gill-Shaler ASAP and begin interviewing potential Board members on committee’s list.—In progress.**
 - viii) Action Items: Future articles: Gary Luce (Watters Fund), Kerry Cato (Why you are serving on Board). Gary Luce will write article on Shlemon Funds and/or Research**

Fund and Why I Serve.—Watters Fund and Research Fund articles have been completed.

ix) Action Item all Board Members: Review newsletter and give feedback to OM by Wednesday.—Completed.

x) Action Item: Alex will contact Heather to get 5 or 6 student helpers for the foundation booth.—Heather can provide 1 or 2 student helpers.

xi) **Action Item:** Directors Lasky and Vetter will check into cost of catering.—We can bring in food and drinks in one of the rooms. **Heather will get catering prices for large room.**

xii) **Action Item: Director Luce will order hardhat stickers for sale at booth.**—Director Luce presented two examples of stickers for discussion. **He will order stickers.**

9) New Business.....President Flanigan

a) SYPSC Young at Heart Request (Nichole)

i) SYPSC submitted a request for help with support of Young-At-Heart Ice Breaker at the 2019 AEG Annual Meeting. SYPSC will match the request.

ii) **Motion to support the 2019 Young-At-Heart Ice Breaker Reception at the AEG Annual Meeting in the amount of \$1,000 (not to be used for alcoholic beverages) was seconded and approved unanimously.**

10) Old Business

a) President Flanigan announced that the Golf Tournament application is on the web site.

b) FYI--the online AEG store will soon be discontinued on the AEG website.

Consent Agenda ItemsCommittee Chairs

Motion to approve the Consent Agenda (items 11-23) was seconded and approved unanimously.

11) Ad-Hoc Strategic Plan Committee.....

a) No report

12) Development Committee Report Director Cato

a) No report

13) Donor Acknowledgement Committee.....

a) No report

14) Finance Committee Director Tepel

a) See attached report

- 15) Geoscience Internet Library Committee Report
 - a) No report
- 16) Marketing Committee
 - a) No report
- 17) Nominations Committee Director Higgins
 - a) No report
- 18) Planned Giving Committee..... Chair Peck
 - a) No report
- 19) Programs Committee Report..... Chair Doyle
 - a) No report
- 20) SYPSC Liaison Committee Report..... Director Vetter
 - a) See attached report
- 21) Communications Committee Report.....Director Vetter
 - a) See attached report
- 22) Silent Auction Committee Report.....
 - a) No report
- 23) Golf Committee ReportPresident Flanigan
 - a) No report

- 24) Next Meeting
 - a) Rescheduled to Thursday June 6, 2019 at 3:00PM Pacific / 6:00PM Eastern. The Exec Committee meeting will be June 3rd.

Adjournment—Meeting was adjourned at 6:35 PM CDT.

Respectfully submitted,
Jerry Higgins, Secretary
Approved: 06/06/2019