



MINUTES - Meeting of the
AEG FOUNDATION BOARD OF DIRECTORS

Teleconference
6:00 PM ET (3:00 PM PT), Monday, March 9, 2020

- 1) Call to Order and WelcomePresident Flanigan
 - a) President Flanigan called the meeting to order at 5:05 PM CST.

- 2) Roll Call to Establish Quorum..... Secretary Munro
 - a) Attending: Officers - President Flanigan, Treasurer Smith, Secretary Munro; Directors – Evans, Kreuger, Lasky, Lenz, Neal, Tepel, Vetter; Operations Manager - Vazquez;
Absent – Director Higgins.

- 3) Agenda Additions or Changes and/or Orders of the Day (Action).....President Flanigan
 - a) Added 5 d) Email Communications

- 4) Secretary's Report..... Secretary Munro
 - a) Approval of Meeting Minutes of February 10, 2020 Teleconference (Action): Did not receive in time for Board to review. **Action Item: Approve at Mid-year Board Meeting on March 28 & 29.**
 - b) Secretary's action on signing documents: Four Charter updates need to be signed. **Action Item: Secretary Munro to sign, stamp and distribute.**

- 5) President's Report.....President Flanigan
 - a) 2020 Mid-year Board Meeting Update: March 28 & 29 in Dallas. Will be held at Marriott Residence Inn. Still plan to hold meeting. Go to Meeting will be set up in the meeting room for those who do not attend in person.

- b) Publication Donation Discussion: Allen Hathaway looking for a home for his publications. Potentially too costly for Foundation to administer and low potential to generate funds.
 - c) Director's Guide to the AEG Foundation: Thanks to Director Tepel for preparing on his own initiative. President Flannigan and Manager Vazquez edited. **Action Item: All Directors to review for discussion at Mid-year Board Meeting.**
 - d) Email Communications: Some Directors don't appear to be receiving all emails
- 6) Treasurer's ReportTreasurer Smith
- a) Monthly Treasurer Report - See attached report.
 - b) 2019 Financials - See attached report.
 - c) January 2020 Financials: See attached report.
- 7) Operations Manager's ReportOperations Manager Vazquez
- a) Membership List: See attached report.
 - b) 2020 Donors: See attached report. New cards are available for thank you's.
 - c) YTD Fund Donations: See attached report.
 - d) Scholarship Update & Outreach: Under review.
 - e) Current Board Acknowledgers: Discussion. **Action Item: Discussion to continue at Mid-year Board Meeting.**
- 8) Continuing Business.....President Flanigan
- a) Financial Review/Audit Policy: See existing document. **Action Item: Director Kreuger is reviewing.**
- 9) New Business..... Chair Flanigan
- a) Mid-year Meeting Agenda: **Action Item: Directors to provide suggestions.**
 - b) Data Storage Platforms: Can't access or find everything on existing Google drive. **Action Item: President Flannigan to research alternatives with input from Directors.**
- 10) Old Business
- a) Annual Meeting Silent Auction Update: Donna Schmitz still considering heading up. **Action Items: Director Lenz to follow up with Donna. Directors to formulate ideas for Mid-year Board Meeting.**

Consent Agenda ItemsCommittee Chairs

1) None

11) Next Meeting

a) Mid-year Meeting – March 28 & 29, 2020, in person.

Adjournment: Meeting was adjourned

Respectfully submitted by:

Rosalind Munro, Secretary, AEG Foundation

Approved 04/13/2020