



MINUTES - Meeting of the
AEG FOUNDATION BOARD OF DIRECTORS

Teleconference
6:00 PM ET (3:00 PM PT), Monday, April 13, 2020

- 1) Call to Order and WelcomePresident Flanigan
 - a) President Flanigan called the meeting to order at 5:04 PM CST.
- 2) Roll Call to Establish Quorum..... Secretary Munro
 - a) Attending: Officers - President Flanigan, Treasurer Smith, Secretary Munro; Directors – Higgins, Kreuger, Lenz, Neal, Tepel, Vetter; Operations Manager - Vazquez;
Absent – Directors Evans and Lasky.
- 3) Agenda Additions or Changes and/or Orders of the Day (Action).....President Flanigan
 - a) None
- 4) Secretary’s Report..... Secretary Munro
 - a) Approval of Meeting Minutes of February 10, 2020 Teleconference (Action): Unanimously approved contingent on correction to attendees.
 - b) Approval of Meeting Minutes of March 9, 2020 Teleconference (Action): Unanimously approved.
 - c) Secretary’s action on signing documents: Four Charter updates were signed and sent to Operations Manager.
- 5) President’s Report.....President Flanigan
 - a) 2020 Mid-year Board Meeting Update: Discussed how to make up for canceled in-person meeting as not sure when or if can occur: Bylaws allow teleconferencing. Consider longer monthly calls.
 - b) Will COVID 19 impact the AEG Foundation: The board members on the call report they are doing well.
 - c) 2019 Financial Review: No audit this year. Plan to use current auditor for review.

- 6) Treasurer's ReportTreasurer Smith
 - a) Monthly Treasurer Report - See attached report.
 - b) February 2020 Financials: See attached report.
- 7) Operations Manager's ReportOperations Manager Vazquez
 - a) Membership List: No new members. See attached report.
 - b) 2020 Donors: See attached report.
 - c) YTD Fund Donations: See attached report.
 - d) 2018 Annual Report: Almost ready to finalize.
- 8) Continuing Business.....President Flanigan
See 9) **Action Item: Merge with 9) in future.**
- 9) Financial Policies Update Director Kreuger
 - a) Director's Guide to the AEG Foundation Feedback: Guide resent for review.
 - b) Data Storage Platforms: Can't access or find everything on existing Google drive. **Action Item: Will move forward with creating our own platform through the website by our IT person.**
 - c) Board Commitments: Director Kreuger joining Nominations Committee. Director Higgins canvased board members regarding commitments. **Action Item: Director Higgins to contact absent members and summarize commitments.**
- 10) New Business..... Chair Flanigan
 - a) How has / will COVID 19 impact our scholarships: Don't know what will happen with schools going forward. **Action Item: Will monitor situation, make changes as necessary depending on whether schools are closed or postponed going forward.**
 - b) Scholarship Discussion & Recommendations (Vote)Data Storage Platforms: Moved to approve awards and amounts, except for Waters, as stated in 2020 Scholarship Recommendations 4.10.2020 table, passed unanimously. **Action Item: Discuss rest of funds next call.**
 - c) Midyear meeting topics for follow up
 - i) Times for additional calls. **Action Items: Items for future discussion: 501C3, Website, Annual Meeting Items, Fundraising.**
 - ii) Discussion of fund champions: Letter for fund champions to send to donors. **Action Item: Discussion delayed to May meeting.**
 - d) Newsletter: **Action Item: Each member to write an article for newsletter, why you serve or topic of choice.**

11) Old Business

- a) Annual Meeting Silent Auction Update: Donna Schmitz still considering heading up. **Action Items: Director Lenz to follow up with Donna.** Not discussed.

Consent Agenda ItemsCommittee Chairs

12) Communications Committee Report..... Director Vetter

13) SYPSC Committee Report Director Vetter

14) Donor Reception Report Director Vetter

15) Silent Auction Report Director Vetter

Motion made to approve Consent Agenda reports (not action) Approved unanimously.

16) Next Meeting

- a) Monday, May 11, 2020 at 3:00 PM Pacific / 6:00 PM Eastern.

Adjournment: Meeting was adjourned at 6:30 PM CST.

Respectfully submitted by:

Rosalind Munro, Secretary, AEG Foundation

Approved 05/11/2020