



**MINUTES - Meeting of the  
AEG FOUNDATION BOARD OF DIRECTORS**

**Teleconference  
6:00 PM ET (3:00 PM PT), Monday, June 8, 2020**

- 1) Call to Order and Welcome .....President Flanigan
  - a) President Flanigan called the meeting to order at 5:05 PM CST.
- 2) Roll Call to Establish Quorum..... Secretary Munro
  - a) Attending: Officers - President Flanigan, Treasurer Smith, Secretary Munro; Directors – Evans, Higgins, Kreuger, Lasky, Neal, Tepel, Vetter; Operations Manager - Vazquez; Absent – Lenz.
- 3) Agenda Additions or Changes and/or Orders of the Day (Action).....President Flanigan
  - a) None
- 4) Secretary’s Report..... Secretary Munro
  - a) Approval of Meeting Minutes of May 11, 2020 Teleconference (Action): Minutes as amended unanimously approved.
  - b) Secretary’s action on signing documents: Signed Funds Champions response letter.
- 5) President’s Report .....President Flanigan
  - a) Audit Update: In progress.
  - b) Succession Planning: Discussed. Institutional memory is critical.
- 6) Treasurer’s Report..... Treasurer Smith
  - a) Monthly Treasurer Report: Presented by Treasurer Smith
  - b) April 2020 Financials: Presented by Treasurer Smith
- 7) Operations Manager’s Report ..... Operations Manager Vazquez
  - a) Membership List: No new members.
  - b) 2020 Donors: Monthly recurring.
  - c) YTD Fund Donations: Summary presented.

- d) 2020 Beardsley-Kuper Scholarship Update: Both field camps canceled. Will roll over both scholarships to 2021 if they attend.
- e) Online Storage Platform: Link sent to Directors, site being populated
- 8) Continuing Business.....President Flanigan
  - a) Fund Champion Letter: Response letter sent. Director Lenz volunteered to be Fund Liaison Champion. Committee created to prepare a guide for Liaison/champions. Use Director's Guide as model. Director Lenz volunteered to be chair. Directors Evans and Higgins volunteered to be members. **Action Item: Committee to prepare guide for Liaison/champions.**
  - b) Nominations Committee Update: Director Higgins prepared a table of potential nominees. **Action Item: Members to add suggestions for candidates to table and return to Director Higgins by June 15.**
  - c) Programs Committee Update: Director Neal presented some of the proposed changes to charters. Motion made: "That the charters of the Carolinas, Mathewson, Stout, Tilford, West-Gray, and "Women of Steele" Funds be amended by replacing the sentence in the Application Review and Awards sections of the charters that reads, "The decision of the [Selection] Committee is final" with *"The Selection Committee shall make a recommendation for award of scholarship(s) to the Foundation Board for consideration. All decisions of the Foundation Board of Directors are final."* For the "Women of Steele" charter, delete the sentence without replacement.". Motion passed unanimously. **Action Item: Directors to review the other recommended changes to discuss in July meeting.**
  - d) Annual Meeting Bylaws: Don't need to change bylaws to have virtual annual AEGF meeting Sept. 15.
- 9) New Business.....President Flanigan
  - a) Audit Policy (Vote) by Duane: Motion made to change policy as presented by Director Kreuger. Motion approved unanimously.
  - b) Awards Presentation at Annual Meeting: Discussed sending plaques ahead of time and preparing short video of recipients and champions to play during annual meeting.
  - c) Silent Auction by Nichole: Discussed how to do at a virtual meeting. Possibly make T shirts with Ana's painting to sell. Consider virtual cocktail party for donors.
- 10) Old Business
  - a) Annual Meeting Bylaws: Don't need to change bylaws to have virtual annual AEGF meeting Sept. 15.

**Consent Agenda Items** .....Committee Chairs

1) Communications Committee Report ..... Chair Vetter

2) SYPSC Liaison Report ..... Chair Vetter

3) Silent Auction Committee Report ..... Chair Vetter

Motion made to approve Consent Agenda report. Approved unanimously.

4) Next Meeting

a. Monday, July 13, 2020 at 3:00 PM Pacific / 6:00 PM Eastern.

Adjournment: Meeting was adjourned at 6:40 PM CST.

Respectfully submitted by:

Rosalind Munro, Secretary, AEG Foundation

Approved 07/13/20