



MINUTES - Meeting of the
AEG FOUNDATION BOARD OF DIRECTORS

Teleconference
6:00 PM ET (3:00 PM PT), Monday, July 13, 2020

- 1) Call to Order and WelcomePresident Flanigan
 - a) President Flanigan called the meeting to order at 5:05 PM CDT.
- 2) Roll Call to Establish Quorum..... Secretary Munro
 - a) Attending: Officers - President Flanigan, Treasurer Smith, Secretary Munro; Directors – Evans, Higgins, Kreuger, Lasky, Lenz, Neal, Tepel, Vetter; Operations Manager - Vazquez; Absent – None.
- 3) Agenda Additions or Changes and/or Orders of the Day (Action).....President Flanigan
 - a) None
- 4) Secretary’s Report..... Secretary Munro
 - a) Approval of Meeting Minutes of June 8, 2020 Teleconference (Action): Minutes as amended unanimously approved.
 - b) Secretary’s action on signing documents: **Action Item: Secretary Munro to send signed revised fund charters to Director Neal.**
- 5) President’s Report.....President Flanigan
 - a) Audit Update: Completed and signed by President.
 - b) Succession Planning: Not discussed.
 - c) Women of Steele Scholarship Update: May be able to award. Waiting to hear from Susan. **Action Item: Manager Vazquez to follow up.**
 - d) Shlemon Questions from Quarterly Fund Report: Discussed Shlemon letter. **Action Item: President Flanigan to respond to clarify Johnston mission support.**
- 6) Treasurer’s Report..... Treasurer Smith
 - a) Monthly Treasurer Report: Presented by Treasurer Smith

- b) May 2020 Financials: Presented by Treasurer Smith
- 7) Operations Manager’s Report Operations Manager Vazquez
 - a) Membership List: No new members.
 - b) 2020 Donors: Mostly monthly recurring.
 - c) YTD Fund Donations: Summary update presented.
 - d) Online Storage Platform: Alex Duhn updating. Directors having problems with site including opening and downloading documents. **Action Item: Vazquez to discuss resolution with Duhn.**
- 8) Continuing Business.....President Flanigan
 - a) Nominations Committee Update: Director Higgins announced President Flanigan will serve second term. No response to request to Directors for potential nominees. Also need suggestions/volunteers for the Executive Council. **Action Item: Directors to forward suggestions for potential Director candidates and suggestions/volunteers for the Executive Council to Director Higgins.**
 - b) Programs Committee Update: Director Neal discussed changes to Greatest Needs and Marliave charters. Neal to check Foundation address on all charters. Motion made to approve changes to charters subject to correcting address. Motion passed unanimously.
 - c) Awards Presentation at Annual Meeting: Manager Vazquez reported recipients requested to prepare short video once they receive plaque to play during annual meeting. Fund Champions not yet requested to also prepare video. Half hour currently scheduled for awards on Friday at Annual Meeting. Coordination for a video not yet initiated.
 - d) Silent Auction: No response from Ana regarding T shirts. Discussed having virtual status update and cocktail party for donors. **Action Items: Director Lasky and President Flanigan to check contacts regarding technology for printing T shirts. Manager Vazquez to contact Heather regarding scheduling a virtual Donor Reception.**
- New Business.....President Flanigan
 - a) Fund Champion Liaison: Director Lenz discussed preliminary understanding of role as liaison. **Action Item: Manager Vazquez to send list of Fund Champions and contact info to Director Lenz.**
 - b) Lemke Awards: Six awards in the past. Directors Lasky, Lenz and Smith volunteered to be members of the committee to review abstracts. **Action Item: Figure out how to present awards at virtual Annual Meeting.**
- Old BusinessPresident Flanigan
 - a) Jahn’s Lecturer: President Flanigan announced a donor match to open until end of July.

Consent Agenda ItemsCommittee Chairs

1) Communications Committee Report Chair Vetter

2) SYPSC Liaison Report Chair Vetter

Motion made to approve Consent Agenda report. Approved unanimously.

3) Next Meeting

a. Monday, August 10, 2020 at 3:00 PM Pacific / 6:00 PM Eastern.

Adjournment: Meeting was adjourned at 6:40 PM CDT.

Respectfully submitted by:

Rosalind Munro, Secretary, AEG Foundation

Approved 08/10/20