



MINUTES - Meeting of the  
**AEG FOUNDATION BOARD OF DIRECTORS**

**Teleconference**  
**6:00 PM ET (3:00 PM PT), Monday, August 10, 2020**

- 1) Call to Order and Welcome .....President Flanigan
  - a) President Flanigan called the meeting to order at 5:05 PM CDT.
- 2) Roll Call to Establish Quorum..... Secretary Munro
  - a) Attending: Officers - President Flanigan, Treasurer Smith, Secretary Munro; Directors – Evans, Higgins, Kreuger, Lasky, Lenz, Neal, Tepel, Vetter; Operations Manager – Vazquez. Absent – None. Guests – None.
- 3) Agenda Additions or Changes and/or Orders of the Day (Action).....President Flanigan  
None.
- 4) Secretary’s Report..... Secretary Munro
  - a) Approval of Meeting Minutes of July 13, 2020 Teleconference (Action): Minutes unanimously approved.
  - b) Secretary’s action on signing documents: None.
- 5) President’s Report.....President Flanigan
  - a) Fund Champion Update: Follow up email to response letter sent. Offered special session during annual meeting and requested draft agenda.
  - b) Virtual Donor Reception: Virtual donor reception will be on Tues. after AEGF business meeting.
- 6) Treasurer’s Report..... Treasurer Smith
  - a) Monthly Treasurer Report: Presented by Treasurer Smith
  - b) June 2020 Financials: Presented by Treasurer Smith
- 7) Operations Manager’s Report ..... Operations Manager Vazquez
  - a) Membership List: No new members.

- b) 2020 Donors: Mostly monthly recurring.
  - c) YTD Fund Donations: Summary update presented.
  - d) Online Storage Platform: Everyone except Director Lenz could access. **Action Item: Vazquez to work with Lenz.**
  - e) Women of Steele Scholarship Update: Baylor University was able to accept the scholarship and apply it to tuition as required by charter.
  - f) West-Gray Scholarship Update: Recipient was allowed to keep funds, which although an exception to the charter, was requested by West and Gray.
  - g) New Foundation Address: 4013 Telegraph Ave. Ste E #423, Oakland, CA 94609. **Action Items: Update bank, Fidelity, insurance, etc., website. Change address on Charters.**
  - h) Awards Presentation at Annual Meeting: Awards to be mailed next week. Recipients to make one minute video, however there may not be enough time for all of the videos at annual meeting. Awards Fri. 2-2:30.
- 8) Continuing Business.....President Flanigan
- a) Nominations Committee Update: Director Higgins announced one person was a potential Director and one Director considering President position.
  - b) Programs Committee Update: Director Neal discussed revised process for Moylan Fund. Motion to change fund balance goal to \$20,000 in \$5,000 increments. Passed unanimously. **Action Item: Neal to send Jahns Charter to Secretary Munro.**
  - c) Fund Liaison Committee Update: Director Lenz summarized communications to date.
  - d) Silent Auction: T shirts too expensive. Raffling Ana's paintings may be problematic. **Action Item: Directors with vacation homes to consider donating one week for auction.**
  - e) Lemke Awards: **Action Item: Director Smith to forward abstracts and scoring sheet to committee members for review.**
  - f) Fund Champion Discussions: President Flannigan requested ideas for new ways to get funds. Web site out of date. **Action Item: Secretary Munro to lead review. Director Neal to support.** Need to update donations data set. No records prior to 2012-2013. **Action Item: Director Evans to review.**
- 9) New Business.....President Flanigan
- a) Budget: Time for 2021 budget. **Action Item: Treasurer Smith and Director Kreuger to start looking into it.**
  - b) Annual Meeting Discussion Concepts: **Action Item: President Flannigan to put together agenda and schedule.**
- 10) Old Business .....President Flanigan
- a) Jahn's Lecturer: \$14,000 raised for match.

11) Consent Agenda Items .....Committee Chairs  
None

Next Meeting

- a. Tuesday, September 15, 2020 at 8:00 AM Central / 6:00 AM Pacific.
- b. Donor Reception Tuesday, September 15, 2020 5:00 PM Central / 3:00 PM Pacific

Adjournment: Meeting was adjourned at 7:07 PM CDT.

Respectfully submitted by:

Rosalind Munro, Secretary, AEG Foundation

Approved 09/15/20