



MINUTES - Meeting of the  
**AEG FOUNDATION BOARD OF DIRECTORS**

**Teleconference**  
**6:00 PM ET (3:00 PM PT), Monday, January 10, 2022**

1) Call to Order and Welcome ..... President Neal

2) Roll Call to Establish Quorum..... Secretary Munro

Attending: Officers - President Neal, Vice President Tepel, Treasurer Morris, Secretary Munro;  
Directors – Evans, Kreuger, Lasky, Lenz, Smith, Saindon, Vetter; Operations Manager  
Vazquez. Absent – None. Guest – None.

3) Agenda Additions or Changes and/or Orders of the Day (Action)..... President Neal  
None

**4) Consent Agenda**

a) Operations Manager’s Report ..... Operations Manager Vazquez

- i) Membership List
- ii) 2021 Donors
- iii) YTD Fund Donations
- iv) Year End Appeal

Motion made to approve Consent Agenda, seconded, approved unanimously, no abstentions.

5) **Strategic Discussions**.....President Neal

a) Secretary’s Report.....Secretary Munro

Approval of Meeting Minutes of December 13, 2021 (Action)

Motion made to approve Minutes, seconded, approved unanimously, no abstentions.

- i) Secretary’s action on signing documents: None

- b) Treasurer’s Report..... Treasurers Smith/Morris
  - i) Monthly Treasurer Report: Outgoing Treasurer Smith’s last report. Assets up \$8,000 on 1/10/22 from Treasurer’s December Report.
  - ii) YTD Financials: Outgoing Treasurer Smith will work with incoming Treasurer Morris for analysis of 2021 income. Over 300K threshold so will need to have an audit. Treasurer Morris has all required access. Will work with Past Treasurer Smith going forward.
- c) Fund Liaison Report .....Director Lenz

Director Lenz sent a Christmas email to major donors/fund champions and received many responses thanking the Foundation. Gary Luce asked in a subsequent email for an up to date balance on Waters account. Operations Manager Vazquez sends report of funds available with annual applications. Past Treasurer Smith thinks we send quarterly.
- d) Programs Committee Update ..... Director Morris

Secretary Munro working on finalizing revised charters. There are a couple of charter reviews to be done in 2022.
- e) President’s Report.....President Neal
  - i) Jahns Lecturer Process:

President Neal received the process from AEG President German. AEG does not have a role in the process. GSA handles all of the paperwork. AEGF could modify its charter to let AEGF reimburse GSA directly, not through AEG. AEGF should develop a way to be acknowledged for its funding. Suggestion made to provide a power point slide for the Lecturer to include in their talks.
  - ii) Midyear Meeting requirements:

Director Kreuger will host the midyear meeting to be held March 19 and 20 at his office in St. Louis. Vaccinations and masks are required for all using his conference room. Director Vetter will attend virtually. Go To Meeting will be used for those attending virtually. Director Kreuger sent information regarding hotels to the BOD.
  - iii) Alex’s contract:

President Neal finalized Operation Manager Vazquez’ contract. Contract amount the same but changed a lot of the language. Contract is with A Vazquez Consulting, not Alex the person. **Action Item: Operation Manager Vazquez to send copy to the BOD.**
  - iv) Programs Committee Chair:

A new Programs Committee chair is needed to replace incoming Treasurer Morris. President Neal asked for a volunteer. **Action Item: BOD members considering volunteering to contact Treasurer Morris.**

v) Fund Discussion:

Gary Luce would like to set up a Shlemon conference with this year’s annual AEG meeting in Los Vegas. Shlemon charter allows anyone to organize a meeting. Roy Shlemon needs to approve. Shlemon fund has the funds so if Luce wants to organize the conference he needs to meet Shlemon’s criteria.

Action Item: President Neal to discuss with Gary Luce. Director Lenz to contact Roy Shlemon regarding this proposed Shlemon conference. Gary Luce will need to come up with budget.

vi) Grant Applications:

Need to update web page to include all grants. Action Item: Programs Committee tasked to do it.

f) Finance Committee Report .....Director Kreuger

i) Audit and CPA: Will need to have audit. Need to get a CPA on board. Action Item: Director Kreuger to set up introductory meeting between EC, Finance Committee, CPA and President Neal.

ii) Finance policies (Vote): Director Kreuger could not find a signed copy of the Disbursement Policy; he made minor updates. Motion made to approve Disbursement Policy as amended, seconded, approved unanimously, Director Kreuger abstained. Action Item: Secretary Munro to sign this and prior 2 policies from last meeting.

g) StateScape: AEG is not sponsoring so AEGF will not pursue.

6) New Business..... President Neal

a) None

7) Old Business..... President Neal

a) Action Item List:

Action Item: Secretary Munro to update.

Next Meeting

Monday, February 14, 2022 at 3PM Pacific / 6PM Eastern

Adjournment 4:47 PM Pacific Time

Respectfully submitted by:



Rosalind Munro, Secretary, AEG Foundation

Approved by Board Action 1/10/22

