



## MINUTES - MEETING OF THE AEG FOUNDATION BOARD OF DIRECTORS

6 PM EDT (3 PM PDT), Thursday, October 18, 2012  
Teleconference

1. Call to Order and Welcome ..... President Bryan  
Meeting was called to order at 4:05 PM MDT by President Bryan.
2. Roll Call to Establish Quorum ..... Secretary Smith  
Present were President Patty Bryan, Treasurer James May, Secretary Bill Smith, Directors Eric Chase, Briget Doyle, David Fenster, John Peck, and Allen Shaw. Director Scott Burns joined during discussion of continuing business (agenda item 20).
3. Agenda Additions or Changes and/or Orders of the Day (Action) ..... President Bryan
4. Secretary's Report ..... Secretary Smith
  - a. Approval of Meeting Minutes of September 18, 2012 (Action)

**MOTION:** To approve the minutes of the September 18, 2012, Board meeting as amended.

Seconded.

Approved unanimously.

- b. Secretary's action on signing documents
5. President's Report..... President Bryan
  - a. Recent Activity
    - i. AEG Board Donations at SLC – \$1510, Tepel and Bryan match. Most contributions designated for Needs Assessment Survey.
    - ii. Status of Bauerle review and taxes  
Bauerle is working on taxes; due by November 11.
    - iii. GLAT  
Eliminating registration and password requirement will take a little time. President Bryan is working on a contract for maintenance of the GLAT website; will submit to GLAT Committee before submitting to the Board. GLAT website has been hacked by Russians.

- iv. Website  
See Agenda Item 19.
  - v. Cornerstone Fund  
Charter draft is nearing completion; submit comments to Bob Tepel by November 15. Emphasis will be on supporting existing academic programs.
- b. Other Issues under Continuing and New Business.
6. Executive Director’s Report – (President Bryan will give report).. Executive Director Roland  
Executive Director Roland has moved the AEG and Foundation offices out of rented office space and is now working out of her home. She has hired Serin Bussel full-time for AEG activities..
  7. Treasurer’s Report .....Treasurer May  
Treasurer’s report is attached. Fidelity balance on October 18 is \$863,709.
    - a. Review of August 2012 financials, September if provided
    - b. FY 2012/2013 Budget Review
    - c. Review and Accept Treasurer’s Report (Action)

**MOTION:** To Approve Treasurer’s Report as presented.

Seconded.

Approved unanimously.

**COMMITTEE REPORTS** ..... Committee Chairs

8. Development Committee Report..... Chair Tepel
  - a. Cornerstone Fund Charter Review and Approval  
Comments on charter draft due by November 15. Development Committee will continue to meet with Advisory Committee.
9. Donor Acknowledgement Committee..... Director Chase
  - a. Publishing donor names in AEG News?  
A new donor list has been submitted. Some (many) donors wish to remain anonymous. Deadline for December AEG NEWS is October 31, later for Annual Report and Directory. Burns and Shaw will discuss after this meeting. Suggested reporting levels are \$250, \$500, \$1,000, and \$10,000.
10. Donor Reception Committee..... Secretary Smith  
Wine and food cost for reception in Salt Lake City was \$361.10, well under amounts pledged. Allen Shaw is the AEGF liaison to the AEG Annual Meeting Committee.
11. Finance Committee ..... Director Peck  
We are expecting a large input to Fidelity account by end of October from non-affle/silent auction and Needs Assessment donations. MOU with AEG regarding funds transfer is nearing completion.

12. Fundraiser / Silent Auction Committee Report.....Chair Schmitz  
Approximately \$7,000 was raised at the Salt Lake City meeting.
13. Geoscience Internet Library Committee Report..... Director Fenster
  - a. AEG is writing an MOU to address AEG documents that can be placed on the GLAT.
  - b. Julie Keaton is scanning and uploading material to the website. Some slowdown due to death of her father.
  - c. See President's Report agenda item 5a(iii) above.
14. Marketing Committee ..... Director Burns
  - a. Listing donors in the AEG NEWS? ..... Director Chase  
Discussed under agenda item 9a.
  - b. Charitable gift annuities.  
If AEGF offers them, we may have to register with insurance commissions in various states. Fees would make them impractical. We may be able to offer them through Fidelity. John Peck will continue to investigate.
15. Nominating Committee.....Treasurer May, Director Fenster, Director Burns
  - a. Director /Officer Succession  
Directors Fenster, May, and Burns are working to update the list of potential candidates. We will need to vote on one new director next month to replace Scott Burns.
16. Planned Giving Committee ..... Director Peck
  - a. Legacy Circle  
Discussed under Marketing Committee item 14.
17. Programs Committee Report ..... Secretary Smith  
Committee will work on revisions to Marliave and Shlemon Specialty Conference Fund Charters as discussed at September Board meeting.
18. SYPSC Scholarship application liaison..... Director Chase  
Eric Chase will be the AEGF liaison to the SYPSC and will deal with matters in addition to scholarship applications. AEG senior members are well-represented on the committee.
19. Website Committee ..... Director Doyle  
Minor changes have been submitted to the webmaster.
20. Continuing Business ..... President Bryan
  - a. PAMC Contract  
Status and performance issues under the current contract were discussed. Current contract expires December 31.

- b. Memorandum of Understanding with AEG  
President Bryan will meet with AEG President Morris next week.
- c. Needs Assessment Status  
RFP has been prepared. Hope to have contractor selected by end of December.
- d. Credit Card Reader (Greg Hempen, James May, John Peck)  
Action deferred. Peck, May, and Hempen will set up a conference call.
- e. Targeting scholarship applicant's colleges and universities for AEG Student Chapters  
President Bryan will work on this.
- f. Quarterly Meeting with AEG President – Matt Morris
- g. Holiday Card Signing – Status  
Cards are being mailed to those who didn't sign them in Salt Lake City. Smith is last on the list and will deliver them to Becky Roland.

21. New Business

- a. Special Event for the Arizona AEG 2014 Annual Meeting

A venue being considered for the Special Event at the 2014 AEG Annual Meeting (Bashas' Art Gallery in Chandler, Ariz.) hosts events only for 501(c)(3) organizations, which AEG is not. Annual Meeting Committee has requested that the Foundation sponsor this event. President Bryan will check with our attorney to see if there is a problem. This is a potential fund raiser.

**MOTION:** That the AEG Foundation sponsor the proposed Special Event at the 2014 Annual Meeting.

Seconded.

Approved unanimously.

22. Set time and place of next meetings November and December 2012

President Bryan will send poll for meeting in mid-November.

23. Adjournment

Meeting adjourned at 5:35 PM.

Minutes approved January 8, 2013

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William K. Smith, AEG Foundation Secretary